Be Connected: Computer Skills

Technology has become a part of so many people's lives, but not everyone has the skills or confidence to keep up with the constant changes.

Be Connected is an introduction to core computer skills to help those who wish to start from the beginning, with four subjects over four weeks. This course will start with the essential skills such as typing, using the keyboard, searching the internet, sending an email, and basic features of your smartphone, and go on to build on these abilities to help you gain confidence using technology.

Bookings are essential as classes are small.

We recommend newcomers attend the first session in each term, with the second session open to both newcomers and returning students.

Term One, 2024 @ All Branches

Absolute Basic Subjects

Week 01: Introduction to Computers

Here you will learn the absolute essentials of what a computer is. You will learn about the components of a computer, including the screen, the keyboard, and the mouse.

Week 02: Introduction to the Internet

In this class, you will learn all about browsing the internet. The course covers how to search the internet, find websites, creating bookmarks and what copyright means online.

Week 03: Introduction to Email

In this class, you'll learn how emails use the internet to send notes, letters, photos and more, no postage required, all over the world instantly.

Week 04: Introduction to Smartphones

This class will teach you the essentials of what a smartphone is and how to use one. You will also learn all about apps to get more out of your phone and tablet.

Absolute Basics Term 1

Bookings for Session One open on Monday 15th January 2024.

Bookings for Session Two open on Monday 12nd February 2024. The links will be added below once available.

Locations	Session One	Session Two
Carnes Hill Library Wednesdays 10am to 11am	07 February 2024 14 February 2024 21 February 2024 28 February 2024 Book Session One @ Carnes Hill	06 March 2024 13 March 2024 20 March 2024 27 March 2024 Book Session Two @ Carnes Hill
Casula Library Thursdays 1pm to 2pm	08 February 2024 15 February 2024 22 February 2024 29 February 2024 Book Session One @ Casula	07 March 2024 14 March 2024 21 March 2024 28 March 2024 Book Session Two @ Casula
Green Valley Library Tuesdays 10am to 11am	06 February 2024 13 February 2024 20 February 2024 27 February 2024 Book Session One @ Green Valley	05 March 2024 12 March 2024 19 March 2024 26 March 2024 Book Session Two @ Green Valley
Liverpool City Library Wednesdays 1pm to 2pm	07 February 2024 14 February 2024 21 February 2024 28 February 2024 Book Session One @ Liverpool	06 March 2024 13 March 2024 20 March 2024 27 March 2024 Book Session Two @ Liverpool
Miller Library ** Fridays 10am to 11am	09 February 2024 16 February 2024 23 February 2024 01 March 2024 Book Session One @ Miller	08 March 2024 15 March 2024 22 March 2024 05 April 2024 Book Session Two @ Miller
Moorebank Library Thursdays 1pm to 2pm	08 February 2024 15 February 2024 22 February 2024 29 February 2024 Book Session One @ Moorebank	07 March 2024 14 March 2024 21 March 2024 28 March 2024 Book Session Two @ Moorebank

** Due to the Good Friday public holiday, Miller will not run a class on Friday 29 March. It will be moved to the following Friday, 05 April.